



**CHRIS CHRISTIE**  
Governor

**KIM GUADAGNO**  
Lt. Governor

## ***New Jersey Office of the Attorney General***

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### **HOME INSPECTION ADVISORY COMMITTEE Minutes of July 8, 2014 Public Session**

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#### **CALL TO ORDER**

The Home Inspection Advisory Committee was called to order by Chairman Fitzpatrick at 9:30 a.m. in the Hunterdon Conference Room, sixth floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

#### **SUNSHINE LAW ANNOUNCEMENT**

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

#### **ROLL CALL**

CMS present: F. Michael Fitzpatrick  
Michael Del Greco

CMs absent: None

Others present: Karl W. Reidel, Executive Director, Olga Bradford, Deputy Attorney General, Joseph Grabowy, Committee Staff, Martha Richardson, staff and five members of the public.

#### **ANNOUNCEMENTS**

None

#### **APPROVAL OF MINUTES**

May 13, 2014

**ACTION:** The Committee reviewed the minutes of May 13, 2014, and on a motion by Vice-Chairman Del Greco, second by Chairman Fitzpatrick, voted to approve the minutes as submitted.

## **REPORT OF THE EXECUTIVE DIRECTOR**

The Committee noted the following statistics as of June 24, 2014

a.      Licensing Statistics:

- Licensed Home Inspectors - Active	754
- Home Inspectors - Expired	250
- Home Inspectors - Inactive	188
Total	1,192

The Committee noted these statistics for the record.

b.      Incoming Correspondence:

None

## **APPLICATIONS FOR REVIEW**

**ACTION:** The Committee, on a motion by Vice-Chairman Del Greco, second by Chairman Fitzpatrick, voted to approve the following applications for licensure pending receipt of insurance:

<u>Applicant</u>	<u>Application #</u>
Sheasley, Dirk	1833723
Gregory, Jerome	1822277
Crines, Daniel	1836354
Cavazzoni, Stephen	1845902
Bunker, Neil	1846055
Cavalieri, Joseph	1846180
Dowling, James	1847060
Govil, Alok	1847184
Nashed, Sam	1847802
Oxley, Barrett	1848202
Goode, Jr., Donald	1849255
Porth, Edward	1842909
Ahearn, Jr., John	1847001

## **REVIEW OF CONTINUING EDUCATION COURSES:**

**ACTION:** The Committee reviewed the following courses and on a motion by Vice-Chairman Del Greco, second by Chairman Fitzpatrick, voted to approve the courses as follows:

HOME INSPECTION ADVISORY COMMITTEE  
MINUTES OF JULY 8, 2014  
PUBLIC SESSION

<u>Sponsor</u>	<u>Course</u>	<u>Credits</u>
NJ Association of Home Inspectors	Wood Destroying Insect Inspections	2.0
NJ Association of Home Inspectors	Roof Inspections	2.0
NJ Association of Home Inspectors	Stone Exteriors, Foundations Part 2, & Plumbing Fixtures	6.0
ALPHI	Hardi-Plank: Exterior Siding and Backerboard	5.0
NY Metro ASHI	Managing Moisture & Solving Moisture & Heat Loss Problems	1.5
NJ ALPHI	Report Writing	1.0
ASHI	Basic Electricity 2014	2.0
ASHI	Describe that Defect	2.0
ASHI	Components found in an Inspection	2.0
ASHI	Heat Pumps & Dual Fuel Systems	2.0
ASHI	Inspecting Old Houses	2.0
ASHI	Inspections of Decks	2.0
ASHI	Inspecting a Tile Roof	2.0
ASHI	Chimney Inspections	2.0
ASHI	Combustion Safety Testing	2.0
ASHI	Attic & Crawlspace Ventilation	2.0
ASHI	Air Conditioning Basics & Beyond	2.0
ASHI	ASHI Standard Pre-Drywall Inspection	2.0
ASHI	Pool & Spa Inspections	2.0
ASHI	Common Foundation Problems	2.0
ASHI	Heating Systems Inspecting Old & New	2.0
ASHI	The Flatter a Roof, the more troubles they have	2.0

## REINSTATEMENTS

None

## INFORMATIONAL ITEMS

**DISCUSSION:** The Committee discussed the need for additional Committee Members.

**ACTION:** On a motion by Vice-Chairman Del Greco, second by Chairman Fitzpatrick, voted to send a request to Steven C. Lee, Acting Director, Consumer Affairs for additional Committee Members.

## PUBLIC COMMENTS

Craig Lynch inquired about the home inspector application process and in particular the need for original school certificates.

Jason Mitchell spoke about the Neighborhood Assistance Program of America whereby home inspections are utilized by loan companies.

**MOVE TO EXECUTIVE SESSION**

**ACTION:** The Committee, on a motion by Chairman Fitzpatrick, second by Vice-Chairman Del Greco, voted to re-enter Executive Session to review disciplinary matters.

**RETURN TO PUBLIC**

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session for the purposes of adjournment.

**ADJOURNMENT**

**ACTION:** On a motion by Chairman Fitzpatrick, second by Vice-Chairman Del Greco, the Committee voted to adjourn the meeting at 2:00 PM.

**APPROVED BY:**

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**Michael Fitzpatrick**  
Chairman

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**Karl W. Reidel**  
Executive Director